STATE UNIVERSITY OF NEW YORK
COLLEGE OF OPTOMETRY

2012 ANNUAL SECURITY AND SAFETY REPORT

Introduction:

The Annual Security Report is intended to provide a valuable resource to the College Community with regards to campus crimes and security policies . This report contains information that was compiled and presented in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime statistics Act (Clery Act). The information contained in this report is consistent with guidance provided by the State University of New York Office of General Counsel and the Handbook for Campus Safety and Security Reporting published by the US Department of Education.

University Police Department (UPD) at SUNY College of Optometry responded to about 112 reported incidents during calendar year 2012, 8 of which were criminal incidents and 104 were non criminal or aided cases. Of the 8 criminal incidents reported to UPD in 2012, none fell within the reportable crime category to be included in this report and thus no crimes are reflected in the 2012 crime statistics in page 3 of the report. The crime statistics for the reporting years contained in this report were compiled from crime data provided by the New York City Police Department (NYPD), report from the College's Campus Security Authorities, and from the UPD Crime and Incident Report files.

The Crime Log, located in the UPD Desk at the 42nd street lobby and also online on the UPD website (http://www.sunyopt.edu/offices/university_police/crime_log), is a document that lists all the crime incidents reported to UPD during each calendar year. The crime log is available for public viewing upon request from the Desk Officer.

Clery Act requires campuses with on-campus student housing facilities to disclose fire safety procedures and missing student notification procedures. Although the State College of Optometry does not own or operate any student housing facility, nevertheless, highlighted in page 10 of this report is information on fire safety and emergency response procedures.

If there are any questions with the information provided in this report or for more information on College Security Policies, Campus Crime Statistics, and Safety Resources, please call Mr. Dapo Adurogbola, Assistant Chief of Police, at (212) 938 5578. We can achieve our goal of a safe campus with your continued awareness and the University Police Department's diligent commitment towards the safety of entire College Community.

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About SUNY State College of Optometry

The State University of New York State College of Optometry, founded in 1971 by legislative act, is dedicated to the education of Optometrists, to the advancement of eye and vision care through research and graduate education, and to the care of communities through the provision of comprehensive visual health services through its University Eye Center. The College is a center of excellence within the State University of New York (SUNY) system

The SUNY College of Optometry is located in New York City Midtown area at 33 West 42nd Street, opposite the historic New York Public Library and beautiful Bryant Park. The College's home is an 18 story high-rise building with an estimated 300,000 square feet. The building serves a population of about 330 students, 367 employees, 25 SUNY Administration staff, and over 74,000 patient visits per year. In addition, Classrooms and other College spaces are rented to other organizations under a revocable permit agreement.

SUNY College of Optometry is a commuter campus with no housing or residential facilities.

Security and Access to State College of Optometry

There are two entrances into the college; the main entrance is through 42nd street while the other entrance through 43rd street is opened from 7:00am until 7:00pm on weekdays and closed all weekend. Both entrances are staffed by University Police Personnel. All students, faculty, and staff are issued identification cards, which they must show to the Desk Officer when entering the building, and wear conspicuously while inside the building. UPD Officers enforces 100% ID checks policy.

Visitors are checked against a daily-expected guest list and after the Desk Officer verifies the purpose of their visit, visitors are then issued a temporary visitor pass affixed on their outer garment. Patient's access is limited to clinical floors and the color-coded passes issued to them indicate their limited access within the building.

Faculty, Staff, and Students expecting guests are required to pre-register their guests at the UPD 42nd street desk.

SUNY University Police Officer Status and Responsibilities

University Police Officers are responsible for enforcing all applicable City, State, and Federal laws as well as SUNY Policies and College regulations. In order to do so, the University Police Officers have full law enforcement authority and have undergone required police academy training through standards established by the State of New York Municipal Police Training Council and Board of Trustees of State University of New York. Officers have been trained in emergency resuscitation procedure as first responders and they undergo continuous refresher training to upgrade their skills.

University Police Department works closely with the City of New York Police Department (NYPD) and with the officers at the Midtown South Police Precinct. Through a Memorandum of Understanding between both agencies, both agencies will share concurrent jurisdiction on College premises and areas immediately adjacent to the building. If a crime is committed on campus and an arrest is made, a University Police Officer with assistance from NYC Police Department will take the arrested person to the NYPD Midtown South Precinct to be fingerprinted. A "Crime Incident Report" will be completed by the arresting or responding officer and kept on file in the department.

Relationship with Local Police Department & Emergency Responders

Criminal activities at off campus locations are reported to the NYPD. The "Memorandum of Understanding" (MOU) with the NYPD notes that the NYPD has primary jurisdiction on locations outside College premises. The MOU further states that both agencies will provide mutual assistance and cooperation with investigation and enforcement of laws, especially with regards to violent felony offenses or crimes.

The College also has (on file) an executed "Memorandum of Understanding" with the Fire Department of New York City (FDNY) and have provided the local FDNY Engine Company with a copy of the College's Emergency Response Plan.

Campus Crime Statistics

The crime and referral statistics included in this report was based on information obtained from the following offices: University Police, Student Affairs, and Academic Affairs. Information regarding crimes on adjacent streets and roadways was requested from New York City Police Department, but statistics for the exact geographical location requested was not available as of the date of compiling this report.

Crime Categories listed below follows requirements of the Code of Federal Regulations 34CFR Sec.688.46 and pursuant to 20US Code Sec.1092 (f), the "Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act."

CRIMINAL OFFENSES	ON CAMPUS			PUBLIC PROPERTY		
Category	**2010**	**2011**	**2012**	**2010**	**2011**	**2012**
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0
Forcible Sex Offense	0	0	0	0	0	0
Non-Forcible Sex Offense	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0
Burglary	1	1	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0

Public Property is...

Any property not owned or controlled by the College that is adjacent to the campus. This includes the sidewalks on both 42nd and 43rd property lines., the street, and the sidewalks on the opposite sides of the street. Crimes within Bryant Park are not included.

HATE OFFENSES: *ON CAMPUS*

Hate crimes in above crime category or reported as such for larceny/theft, simple assault, intimidation, destruction/damage/vandalism of property. The 8 categories of bias for required reporting are: Race, Gender, Religion, Sexual Orientation, Ethnicity, National Origin, Gender Identity, or Disability

There were no reported hate crimes during calendar years 2010, 2011, and 2012

ARRESTS OR DISCIPLINARY ACTIONS: *ON CAMPUS*

Statistics (Head Count Only): For Arrests or Referrals for Disciplinary Action.

*4 Arrests for local law violation on public property was reported by NYPD without indicating specific categories.

	ARRESTS			DISCIPLINARY REFERRALS		
Category	**2010**	**2011**	**2012**	**2010**	**2011**	**2012**
Liquor Law Violations	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0
Weapons Violations	0	0	0	0	0	0

CRIMINAL OFFENSES: *OFF CAMPUS/ RESIDENCE HALLS*

The College of Optometry does not have or operate any off campus facilities owned and or controlled by the College or any student organization. The College does not operate any residential facilities. There are no outside student organization facilities recognized by the State College of Optometry.

The statistics for the reporting categories of Public Property, Hate crimes and Arrests for Drugs, Alcohol, and Weapons Law violations are based on the crime data provided by The City of New York Police Department.

"CRIME STATISTICS ARE AVAILABLE ON THE COLLEGE WEBSITE AT: HTTP://WWW.SUNYOPT.EDU/OFFICES/UNIVERSITY_POLICE/CRIME_REPORT ALSO, ANNUAL STATISTICS CAN BE VIEWED ON U.S. DEPARTMENT OF EDUCATION WEBSITE: HTTP://WWW.OPE.ED.GOV/SECURITY."

Crime Prevention Activities for Students and Employees

Members of the College Community are reminded to secure their valuables and to be aware of their surroundings at all times. University Police have various programs to assist in this endeavor. A common theme of all our crime prevention programs is to encourage members of the college community to be aware of their responsibility for their own safety and security as well as the security of others within the College.

A. University Police conduct a "Safety on Campus" talk during incoming Student's orientation that features topics in Personal Safety Awareness, Sexual Assault Protocol and Awareness, Bias Crimes Awareness, Emergency Evacuation, and Fire Safety Procedures. A safety talk is presented to all students during each semester. University Police in conjunction with the Environmental Health and Safety Office conducts safety awareness training during new employee orientation.

B. University Police produces informational brochures on various topics: Operation ID-Anti theft program, Alcohol and Drug Awareness, Safety Off-Campus, Emergency/Disaster management plans, and Sexual Assault Awareness, these brochures are displayed and distributed to the College Community.

C. University Police Department maintains and monitors a network of closed circuit camera, access control devices, and intrusion alarm system throughout the College. This system is monitored at all times by University Police Personnel.

Timely Warning Policy

In the event of a major emergency on or off campus, or if there is an event or incident that poses an ongoing or continuing threat to the safety of members of the College Community, University Police will prepare a "College Alert Bulletin" and distribute as follows:

-College website: UPD Safety Alert page
-College Electronic Mail distribution service
-Posting of flyers on College events/ activities board, and distribution through inter-office mail

- **Safety Alert will also be issued when a crime (listed as Clery Crime) occur on campus that UPD determines to be significant.**

In addition, an alert message will be sent to members of the College community through the SUNY Emergency Alert mass notification system. This system is capable of sending messages in the following formats: electronic mail, sms text messaging, voice messaging, and facsimile messaging. The system is tested annually during one of the evacuation drills. The Chief of Police or the Incident Commander will initiate the process to have the alert published. The following people have the authority to publish emergency messages: Chief Information Officer, VP Institutional Advancement, Director of Management Services, and the Assistant Chief of Police.

A Crime Log, maintained by the University Police Department, lists all crimes reported to UPD. The log is available for public viewing during regular business hours at the University Police main desk at 42nd Street entrance.

Sensitive and/or Personal Crimes

University Police Department conduct an annual safety and security orientation program to incoming students on prevention of crimes, importance of support services, and availability of assistance to victims of sexual assault or other personal crimes. Please note the section in the Student Handbook, which describes our policy on personal safety.

University Police will provide assistance to any affected college community member and escort the individual to the Midtown Precinct South in case of a serious crime. The Offices of Student Affairs, Personnel, and University Police (via student handbooks, Right-to-Know Programs, employee orientations, etc.) provide information to students and employees on how to handle and report crimes on campus.

HAVE YOU REGISTERED YOUR CONTACT INFORMATION IN THE SUNY OPTOMETRY EMERGENCY NOTIFICATION SYSTEM (SUNYALERT)? IF NOT, GO TO: WWW.SUNY.EDU/SUNYALERTSEC

Procedure on Crimes or Incidents Reporting

All members of the College Community are urged to report in a timely manner criminal incidents, emergencies, and suspicious activities that occur on campus to the University Police Department. Any student or employee who wants to report an emergency, or a suspicious activity, or a crime should do the following:

1. Dial extension 5555 (emergencies only); be prepared to give your name, type of emergency and location. A University Police Officer will respond immediately and start an investigation. Once the emergency has been stabilized, the Officer will take a statement from the person reporting and complete a "Service and Regulatory Report". This report will then be kept on file.

2. To report a crime, notify an Officer at the University Police desk located in the first floor, or call ext.5566. If the crime is in progress, the student or employee should call ext. 5555 from any campus phone. The person reporting the crime should be prepared to give their name, the nature of the crime, and the exact location. A University Police Officer will immediately respond, and when necessary, apprehend the perpetrator by making an arrest if a crime has been committed. A "Crime Incident Report" will be completed for all criminal offenses. In some instances and depending on the severity of the crime, the New York City Police Midtown Precinct South, located at 357 West 35th Street, will be called for assistance. A copy of the "Crime Incident Report" may be provided to the following individuals and departments:

A. College President
B. Vice President of Student Affairs
C. SUNY Administration, Office of University Police and Public Safety
D. In-house University Police File

3. While students are encouraged to report criminal incidents to the University Police Department, students may also, on *voluntary and confidential basis, report criminal incidents to the following Offices:

Dean/VP Academic Affairs: ext. 5712
VP Student Affairs: ext. 5500

There are no pastoral or professional counselors at the College of Optometry.

Academic and personal counseling are available to students through the Office of Student Affairs. Office of Social Work Services (ext 4040 & 4041) may be consulted for counseling on personal issues. For long term needs, referral service is available from the aforementioned offices. Social Services staffs are encouraged, when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on voluntary and confidential basis to the offices above, for inclusion in the college's crime statistics.

* Reports made to the above Offices are filed with University Police for information purposes only and are not investigated, but are included in the College Crime Statistics.

College Policy Statements on Drug and Alcohol Abuse for Students

"IT IS THE POSITION OF THE STATE COLLEGE OF OPTOMETRY THAT THE ABUSE OF ALCOHOL AND/OR THE ILLEGAL POSSESSION OR USE OF OTHER ILLICIT DRUGS ADVERSELY AFFECTS THE COLLEGE COMMUNITY'S PURSUIT OF ITS EDUCATIONAL AND PATIENT CARE GOALS."

A. The State University of New York, State College of Optometry is committed to the development and maintenance of a drug-free environment. In accordance with the Drug Free Workplace Act of 1998 and the Drug-Free Schools and Communities Act Amendments of 1989, the College will not tolerate the abuse of alcohol, the unlawful possession, distribution, and use of controlled substances and alcohol on College premises.

B. It is the position of the State College of Optometry that the abuse of alcohol and or the illegal possession or use of other illicit drugs adversely affects the College Community's pursuit of its educational and patient care goals. Furthermore, as a state supported institution, it is the responsibility of the College and its University Police Department to uphold both the State and Federal Laws in this regard.

C. During authorized college events and when permission is granted, the college permits the consumption of alcoholic beverages on college premises by those who are of legal age that promise to abide by state laws and the guidelines established in the Students Handbook and the Workplace Drug and Alcohol Policy (http://www.sunyopt.edu/HR/policies.shtml).

D. University Police distributes flyers on the Dangers of Drinking to all students. Office of Student Affairs highlight information about drug and alcohol abuse during orientation, as well as through email reminders to the Student Council and their members about the college's concerns for limiting alcoholic use and the responsibilities each student organization has in monitoring that use during their events.

E. Smoking Policy - The College prohibits smoking within the building, outside the building within the property line, and within College owned vehicles.

Investigation of Violent Felony Offenses

Violent Felony Offenses are offenses defined in subdivision one of Section 70.02 of the New York State Penal Law. These offenses include, but are not limited to, various degrees and classes of: murder, manslaughter, kidnapping, rape, sodomy, aggravated sexual abuse, burglary, assault, robbery, arson, criminal possession of a dangerous weapon, etc.

Members of the SUNY Optometry community are urged to immediately report all suspected or actual violent felony incidents occurring on campus to the University Police Department by dialing extension 5555 from any college telephone.

The University Police Department will notify NYPD about the incident. As described in the MOU between both agencies, NYPD will assist with its vast resources towards the response and investigation of violent crimes, armed intruders, and reports of missing persons.

FIREARMS AND DANGEROUS WEAPONS OF ANY TYPE ARE NOT PERMITTED ON CAMPUS. INTENTIONAL USE, POSSESSION, OR SALE OF FIREARMS OR OTHER DANGEROUS WEAPONS ON CAMPUS BY ANYONE IS STRICTLY FORBIDDEN AND IS A VIOLATION OF STATE AND FEDERAL LAW, AND REGULATIONS OF THE SUNY BOARD OF TRUSTEES (8NYCRR PART 535), AS WELL AS A VIOLATION OF THE "POLICY ON ETHICAL AND PROFESSIONAL STUDENT CONDUCT."

Sexual Assault, Stalking, & Domestic Violence Prevention

New York State statutes define sexual assault in various degrees. Sexual assault, of any kind, is a crime.

Sexual assault is any actual or attempted nonconsensual sexual activity, including but not limited to, forcible anal or oral sex, attempted intercourse, sexual touching, exhibitionism by a person(s) known or unknown to the victim.

Rape is the act of sexual intercourse with a person against ones will and consent, whether their will is overcome by force or fear resulting from the threat of force, or by drugs administered without consent, or when they are unconscious, intoxicated or otherwise physically unable to communicate willingness. Be aware that having sex with someone who is unable to give consent by being mentally incapacitated or unconscious (passes out) is rape.

Stalking is when a person intentionally, and for no legitimate purpose, engages in a course of conduct directed at a specific person, and knows or reasonably should know that such conduct is likely to cause reasonable fear of harm to the health, safety, or property of such person, a member of such person's family, or a third party with whom such person is acquainted.

"FOR MORE INFORMATION OR TO FILE A SEXUAL ASSAULT OR HARASSMENT COMPLIANT, YOU MAY CONTACT THE TITLE IX COORDINATOR IN ROOM 933 OR CONTACT THE UNIVERSITY POLICE DEPARTMENT .

"SEXUAL ASSAULT IS ANY ACTUAL OR ATTEMPTED NONCONSENSUAL SEXUAL ACTIVITY, INCLUDING BUT NOT LIMITED TO FORCIBLE ANAL OR ORAL SEX, ATTEMPTED INTERCOURSE, SEXUAL TOUCHING, EXHIBITIONISM BY A PERSON(S) KNOWN OR UNKNOWN TO THE VICTIM."

Domestic Violence is a pattern of coercive tactics which can include physical, psychological, sexual, economic, and emotional abuse, perpetrated by one person against an adult intimate partner with the goal of establishing and maintaining power and control over the victim.

(Intimate Partner: includes persons legally married to one another; persons formerly married to one another; persons who have a child in common, regardless of whether such persons are married or have lived together at any time; couples who live together or have lived together; or persons who are dating or who have dated in the past, including same sex couples).

For more information about Domestic Violence, please review the Domestic Violence in the Workplace policy at: http://www.sunyopt.edu/HR/policies.shtml.

Applicable Laws

NYS Penal Law contains the following legal provisions defining the crimes related to sexual assault:

Section 130.20 – Sexual Misconduct: This offense includes sexual intercourse without consent and deviate sexual intercourse without consent. The penalty for violation of this section includes imprisonment for a definite period to be fixed by the court up to one year.

Section 130.25/.30/.35 – Rape: This series of offenses includes sexual intercourse with a person incapable of consent because of the use of forcible compulsion or because the person is incapable of consent due to a mental defect, mental incapacity, or physical helplessness. This series of offenses further includes sexual intercourse with a person under the age of consent. The penalties for violation of these sections range from imprisonment for a period not to exceed four years up to imprisonment for a period not to exceed 25 years.

Sexual Assault, Stalking, & Domestic Violence Protocol & Prevention continued

Section 130.40/.45/.50 – Criminal Sexual Act: This series of offenses includes oral or anal sexual conduct with a person incapable of consent because of the use of forcible compulsion, or because the person is incapable of consent due to a mental defect, mental incapacity, or physical helplessness. This series of offenses further includes oral or anal sexual conduct with a person under the age of consent. The penalties for violation of these sections range from imprisonment for a period not to exceed four years up to imprisonment for a period not to exceed 25 years.

Section 130.52 – Forcible Touching: This offense involves the forcible touching of the sexual or other intimate parts of another person for the purpose of degrading or abusing such person; or for the purpose of gratifying the actor's sexual desire. Forcible touching includes the squeezing, grabbing, or pinching of such other person's sexual or other intimate parts. The penalty for violation of this section includes imprisonment for a period of up to one year in jail.

Section 130.55/.60/.65 – Sexual Abuse: This series of offenses includes sexual contact with a person by forcible compulsion, or with a person who is incapable of consent due to physical helplessness, or due to the person being under the age of consent. The penalties for violation of these sections range from imprisonment for a period not to exceed three months up to imprisonment for a period not to exceed seven years.

CONFIDENTIALITY

"THE COLLEGE WILL PROTECT THE PRIVACY OF ALL PARTIES TO A COMPLAINT OR OTHER REPORT OF SEXUAL HARASSMENT AND SEXUAL VIOLENCE TO THE EXTENT POSSIBLE."

Section 130.65-a/.66/.67/.70 – Aggravated Sexual Abuse: This series of offenses occurs when a person inserts a finger or a foreign object in the vagina, urethra, penis, or rectum of another person by forcible compulsion, when the other person is incapable of consent by reason of being physically helpless, or when the other person is under the age of consent. The level of this offense is enhanced if the insertion of a finger or foreign object causes injury to the other person. The penalties for violation of these sections range from imprisonment for a period not to exceed seven years up to imprisonment for a period not to exceed 25 years.

Section 120.45/.50/.55/.60 – Stalking: This series of offenses occurs when a person engages in a course of conduct directed at a specific person, such that it causes that person or acquaintances of the person to be in fear of harm. The penalties for violation of these sections range from imprisonment for a period not to exceed three months up to imprisonment for a period not to exceed seven years.

Victims — to initiate a formal complaint or file a report

If you are a victim of a rape or sexual assault, it is recommended that you seek medical attention immediately. If you are sexually or otherwise assaulted on campus, call University Police at ext. 5555. If the assault occurs off-campus, call your local police department at 911.
The incident should be reported to the Title IX Coordinator, Mr. Doug Schading, in room 932 or at ext. 5882.

It is also suggested that you do not:

- **Bathe or douche**
- **Change clothing, comb your hair, or brush your teeth**
- **Disturb the area in which the crime occurred**

These actions destroy physical evidence that may be necessary to apprehend or convict the attacker.

"REPORTING THE ASSAULT DOES NOT MEAN YOU MUST PROSECUTE, BUT THE REPORT MAY HELP AUTHORITIES IDENTIFY THE OFFENDER AND PREVENT THE VICTIMIZATION OF OTHER PEOPLE."

Why you should contact University Police or 911

-To officially report the assault: you may decide days or weeks later to press charges. By reporting the assault immediately and preserving evidence, you will have the foundation for future prosecution.
-Reporting the assault does not mean you must prosecute, but the report may help authorities identify the offender and prevent the victimization of other people.
-Reporting the offense to the University Police or other Police agencies does not obligate you to press charges and your name will not be released to the news media.

Remember, sexual assault is a crime committed against you, not by you. Do not blame yourself, Sexual assault is a traumatic experience, and it is recommended that victims seek counseling. Counseling services are available through the office of Social Services at ext. 4039 and Student Affairs at ext. 5500 (for referrals).

Some Prevention Tips

-Let others know where you are going and when you expect to return.
-Walk with confidence and alertness. Assailants are less likely to target a person who appears assertive and difficult to intimidate.
-Report suspicious persons immediately to University Police.

Sexual Assault, Stalking, & Domestic Violence Protocol & Prevention continued

Acquaintance Rape

Women – alternatives to vulnerability

-More than 60% of all reported rape occurs between acquaintances, and 4 in 10 rapes occur in the home. Have first dates in public places and in groups.

-Communicate your sexual limits clearly. Don't give mixed messages.

-Remember that leaving a party or other social event with someone you have just met can be dangerous.

Men – alternatives to coercion

-Never force, pressure, or coerce anyone to have sex.

-Don't take silence as consent.

-Respect the word "**NO**".

-Don't have sex with anyone who is drunk. Be aware that having intercourse with someone who is unable to give consent or is physically helpless is rape.

Most acquaintance rape involves alcohol or drugs. Both men and women should avoid drugs and excessive alcohol in a dating situation. Don't allow your judgment to become impaired.

University Police Sexual Assault Response Policy

Sexual Assaults, including date/acquaintance rape, are of very serious concern to the University Police Department. If you feel you are the victim of a sexual assault on campus, University Police Department will do the following:

1. We will meet with you privately, at a place of your choice to take a report.

2. We will not release your name to the public or to the press.

3. We will treat you and your particular case with courtesy, sensitivity, dignity, understanding, and professionalism.

"IF YOU BELIEVE YOU ARE A SEXUAL ASSAULT VICTIM, CALL YOUR UNIVERSITY POLICE DEPARTMENT AT EXT. 5555. ALL CALLS WILL BE KEPT STRICTLY CONFIDENTIAL."

4. We will assist you in arranging for any hospital treatment or other medical care.

5. We will assist you in privately contacting counseling, and other available resources.

6. We will fully investigate your case. This may lead to the arrest and full prosecution of a suspect. You will be kept up-to-date on the progress of the investigation and/or prosecution.

7. We will continue to be available to you, to answer your questions, to explain the judicial system and processes involved (prosecutor, courts, etc.)

8. We will take your case seriously regardless of your gender.

If you believe you are a sexual assault victim, call your University Police Department at ext. 5555. All calls will be kept strictly confidential. University Police Officers will provide escorts when such assistance is requested.

Procedure for Disciplinary Action

In the cases of alleged sexual assault, procedures are in place for on-campus disciplinary action against the offender. The offender may also be subjected to criminal prosecution according to the NY State Penal law statute.

Where there is probable cause to believe the College's regulations prohibiting sexual misconduct have been violated, the College will pursue disciplinary action through established internal process. The discipline may include the possibility of suspension or dismissal. An individual charged with sexual misconduct will be subject to College disciplinary procedures, whether or not prosecution under New York State Criminal Statutes is pending.

In on-campus disciplinary proceedings, the accuser and the accused are entitled to the same opportunities to receive written outcomes of the institutional disciplinary proceedings. Any rights or processes offered to an accused are also offered to a complainant., including right to appeal. The College complaint and grievance procedures are available in the Student Handbook and on the Human Resources Policies and Procedures website.

"WHERE THERE IS PROBABLE CAUSE TO BELIEVE THE COLLEGE'S REGULATIONS PROHIBITING SEXUAL MISCONDUCT HAVE BEEN VIOLATED, THE COLLEGE WILL PURSUE STRONG DISCIPLINARY ACTION THROUGH ITS OWN CHANNELS. THIS DISCIPLINE INCLUDES THE POSSIBILITY OF SUSPENSION OR DISMISSAL FROM THE COLLEGE."

Registered Sex Offenders

The Campus Sex Crimes Prevention Act (CSCPA) of 2000 is a Federal Law that provides for the tracking of convicted sex offenders enrolled at, or employed by institutions of higher education. The New York State Division of Criminal Justice Services will notify the University Police Department if and when a registered sex offender enrolls at or becomes employed by State College Optometry. The CSCPA further amends the Family Educational Rights and Privacy Act of 1974 (FERPA) to clarify that nothing in the Act can prohibit an educational institution from disclosing information provided to the institution concerning registered sex offenders.

Any member of the college community interested in obtaining information about any registered sex offender enrolled at or employed by the college should inquire at the University Police Information desk on the 1st floor.

In addition, anyone can access and review the Division of Criminal Justice Services' Sex Offender Registry Subdirectory at, http://criminaljustice.state.ny.us/nsor/index.htm , or the US Department of Justice Sex Offender website at http://www.nsopr.gov/ to check if a sex offender resides in their local area.

Personal Safety Policy

Policy Statement

The State College of Optometry will provide information to our College community regarding sexual assault and other personal safety issues annually. College offices such as Academic Affairs, Student Affairs, and University Police will refer victims to local support agencies and assist them with the reporting of the crime to local authorities. The College President will take measures as deemed appropriate after due process and careful consideration with respect to any member of the College Community involved in a sexual assault or any other sensitive crime.

Objectives

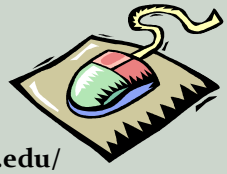
I. To annually update and provide information regarding sexual assault in the student handbook, which includes local referral, sources, as well as in employee orientation materials.

II. To provide a special seminar for new students during orientation program, which describes prevention and the importance of support services, should a student require them.

III. To assist any member of the college community who may be a victim of sexual assault, or other personal crimes, with securing counseling services and reporting the crime to the authorities.

IV. To educate and train University Police Personnel and individuals who advise and/or supervise students in regard to prevention and the importance of support services for members of the College Community who may be victims of sexual assault and other crimes.

Members of the college community may report an incident or file a complaint online at :



http://www.sunyopt.edu/police/reportcrime.shtml

Policy on Credit Card, Marketing, and Advertising

Currently the college prohibits the marketing, advertising, or merchandising of credit cards on College premises to students.

Bias Crime Awareness

HATE CRIMES AND THE LAW:

Hate crimes, also called bias crimes or bias-related crimes, are criminal activities motivated by the perpetrator's bias or attitude against an individual victim or group based on perceived or actual personal characteristics, such as their race, religion, ethnicity, gender, sexual orientation, or disability. Hate/bias crimes have received renewed attention in recent years, particularly since the passage of the Federal Hate/Bias Crime Reporting Act of 1990 (Public Law 102-275 April 23, 1990) and the New York State Hate Crimes Act of 2000 (Penal Law Article 485). Copies of this New York State law may be requested from the University Police Department main desk in the 42nd street lobby.

Penalties for bias-related crimes are very serious and range from fines to imprisonment for lengthy periods, depending on the nature of the underlying criminal offense, the use of violence or previous convictions of the offender. Perpetrators who are students will also be subject to campus disciplinary procedures according to the "Policy on Ethical and Professional Student Conduct" where sanctions including dismissal are possible.

HATE OR BIAS-RELATED INCIDENTS:

In addition to preventing and prosecuting hate or bias crimes, SUNY Optometry Police will also assist in addressing bias-related activities that do not rise to the level of a crime. These activities, referred to as bias incidents and defined by the University as acts of bigotry, harassment, or intimidation directed at a member or group within the College of Optometry community based on national origin, ethnicity, race, age, religion, gender, sexual orientation, disability, veteran status, color, creed, or marital status, may be addressed through the State University's Discrimination Complaint Procedure or the campus conduct code. Hate incidents involve behaviors that, though motivated by bias against a victim's race, religion, ethnic/national origin, gender, age, disability, or sexual orientation, are not criminal acts. Hostile or hateful speech, or other disrespectful/discriminatory behavior may be motivated by bias but is not illegal. They become crimes only when they directly incite perpetrators to commit violence against persons or property, or if they place a potential victim in reasonable fear of physical injury.

Bias incidents can be reported to the University Police Department, or to the Office of the Director of Personnel and Affirmative Action on the 9th floor, or to the Office of Student Affairs on the 11th floor. The University Police Department will thoroughly investigate and document any evidence in all bias-related incidents.

PROCEDURES TO INITIATE A FORMAL COMPLAINT:

If you are a victim of, or witness to, a hate/bias crime on campus, report it to University Police by calling extension 5555 in an emergency, or go directly to the University Police main desk in the 42nd street lobby. A University Police Officer will investigate complaints received and follow the appropriate adjudication procedures.

SERVICES AND RESOURCES:

Victims of bias crime or bias incidents can avail themselves of counseling and support services when referred from the campus. Information can be received from the Office of Students Affairs on the 11th floor at extension 5500 and the Office of Social Services on the 10th floor at extension 4039.

For general information on SUNY College of Optometry security procedures, please view the annual Campus Safety and Security Awareness Report on the college website at http://www.sunyopt.edu/police/reports.shtml and the College's Health and Safety Committee Report available from room 3M12. In addition, security procedures and policies are available in the Student Handbook. The college's crime data can be viewed by the general public on the US Department of Education's website at http://ope.ed.gov/security.

For more information on college security procedures and bias crimes, including up-to-date statistics on campus crimes, please call Mr. Dapo Adurogbola, Assistant Chief of Police, at extension 5578.

Crime Warnings

Walking

1. Avoid traveling alone at night. This is a common statement, but should be particularly adhered to in large city.
2. Confine walking to well-lit, regularly traveled streets and pathways. Avoid shortcuts and keep away from alleyways or any other area where someone may hide.
3. Do not hitchhike or accept rides from casual acquaintances.
4. While walking to your vehicle or residence, have your keys ready in your hand.
5. When using the subways or buses have your Metro card or exact change ready in an accessible pocket to eliminate the need of opening a purse or wallet in front of others. This may also save you from waiting in lines.
6. Upon getting out of a car or off public transportation, take a look around to make sure that you are not being followed.
7. If you find yourself confronted by an assailant, you must remember that while screaming and struggling may in some instances frighten off the assailant, in other instances such actions may further provoke the assailant and bring forth a more violent reaction. Above all you must keep your "cool" and assess the situation before choosing your course of action. Whether or not the assailant is armed or has made threats against your life will obviously be a determining factor in your decision.

Driving

1. Do not pick up strangers
2. Keep your windows closed and doors locked.
3. Avoid stopping in poorly lit, out-of-the-way places.
4. If you think you are being followed, stay in populated areas. Look for places where there are people, then stop and let the vehicle behind you pass. If the vehicle continues to follow you, seek out a place where assistance is easily accessible (i.e., gas station, police station, etc.).
5. When parking at night, choose well-lit areas. Before getting out of your vehicle, check for people around you.
6. Before entering your vehicle, always check the interior, paying particular attention to the floor and rear seat.

Private Residence

1. Keep the door(s) to your residence and accessible windows locked at all times.
2. Do not keep your residence and vehicle keys on the same ring.
3. Women living alone should not use the prefixes "Ms.," "Miss" or "Mrs." on their doors or mailboxes. Instead, use the first initial and last name. This is also advisable for telephone directories.
4. If you receive obscene or harassing telephone calls, or several calls with no one on the other end, immediately notify the Police.
5. If you find that your room/home has been entered do not go inside. Go to a neighbor and call the police.
6. If you discover an intruder, do not antagonize them because they may be armed. Be very cautious!

Additional Crime Warnings

1. During holiday seasons, the risk of the theft and other personal crimes generally escalates. Please be extremely cautious with carrying too much money or too many packages and carefully follow all of the previous warnings.
2. During the summer season, jewelry tends to be more visible making the wearer a possible target for assault. Be especially careful about the amount and type of jewelry you wear or expose during these months.

Fire Safety—Procedures, Statistics, Reports, and Documentation

Since the college does not own or operate a student housing facility, the college is not required to comply with the requirement of this section. However, the College is equipped with a new integrated fire alarm system that is capable of monitoring fire detection devices, sound an emergency alert signal, and can be used to make emergency related broadcast related to evacuation instructions as needed. The system is equipped with smoke and heat detectors, speaker strobes, sprinklers, and specialized suppression system.

Emergency Response and Evacuation Procedures

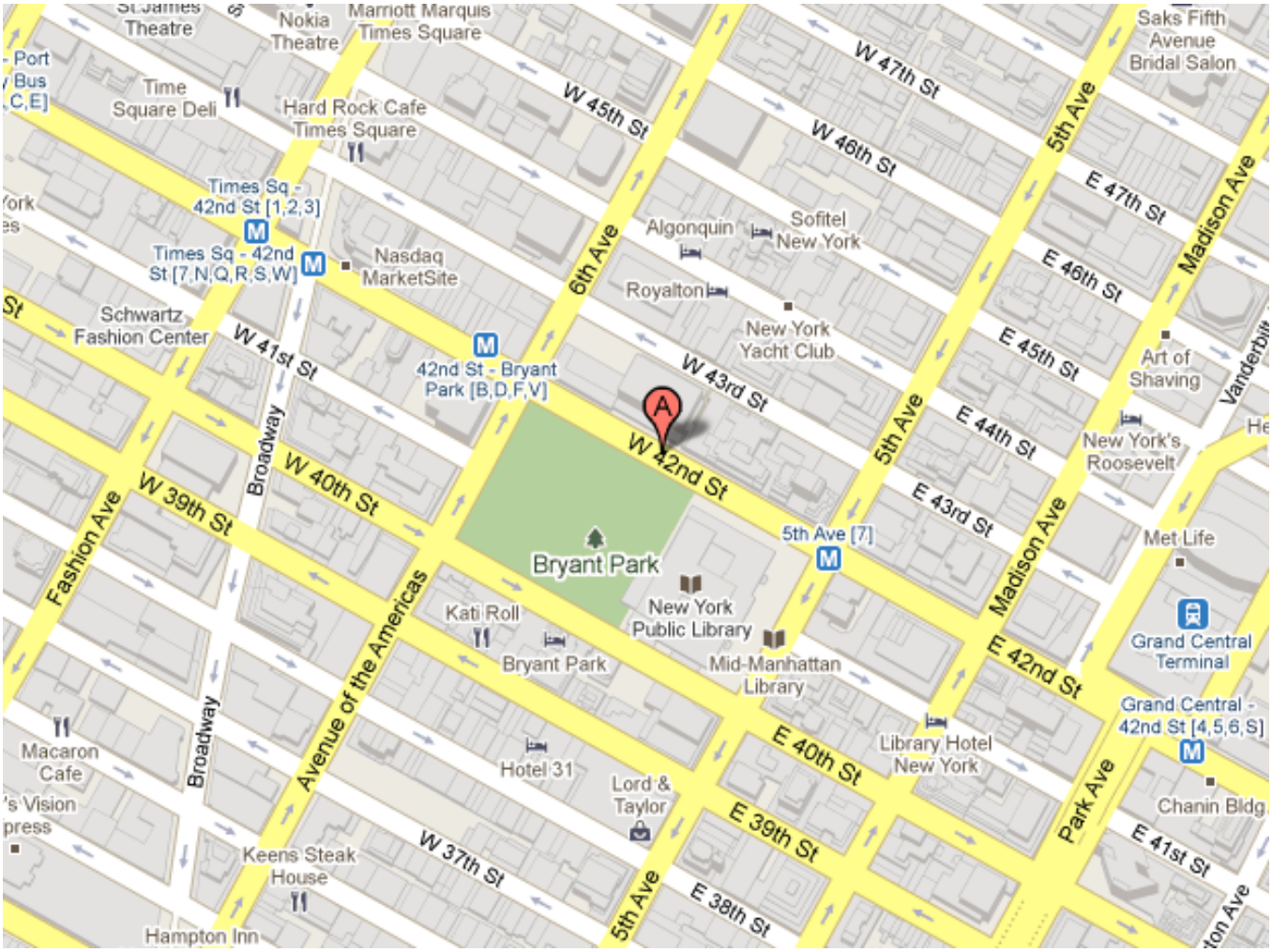
The College has an Emergency Response Plan that covers response procedures to various emergencies that may occur at the college. Emergency Response procedures are also posted on every floor in the building. Members of the College Community are urged to report emergency condition by calling University Police or directly activating the fire alarm pull station.

The Fire Alarm Command Panel is used to initiate an evacuation signal to the College Community. Occupants are required, upon hearing the evacuation signal, to relocate to the temporary staging area on their floors and await further evacuation instructions. The command center will issue evacuation instructions to each floor and or through each floor's warden. The command center also coordinates the sequence of evacuation; starting with the floor of the emergency, followed by the immediate floors above and below the floor of the emergency. Occupants are instructed to congregate at a predetermined evacuation gathering location outside the building to take account of those that have safely evacuated the building.

The following groups are responsible to investigate an emergency, direct the required response actions, and assist with evacuation:

- University Police
- Environmental Health & Safety
- Facilities & Maintenance Staff
- Fire Wardens, Deputy Wardens, and Searchers
- Emergency Response Resource Group (ERRG)

Communication about emergency incidents and required response actions is relayed to the College Community through the College website and SUNYAlert Emergency notification system.



Emergency Resources

Information on college closure:
If the College is to be closed due to extraordinary situations or emergencies, only the Governor has the authority to close a state facility or agency. Whenever the College is to be closed in this regard, information on College closure status will be made available through the following sources:
-Check message on College website: www.sunyopt.edu
-Check message on College main voicemail: dial 212-938-4000
-SUNY Emergency Alert Mass Notification System
{to register: https://www.suny.edu/sunyalertsec}

Off-Campus Emergencies:

Emergency (Medical)	NYC EMS	911
Crime-in-Progress	NYPD	911
Rape or Sexual Assault	Report Hotline	212-267-7273
Crime Victim	Victim Services	212-577-7700
Crisis Counseling	Referral Hotline	212-532-2400
	Helpline	1-800-LIFENET
Terrorism Tips	Hotline	1-888-NYC-SAFE
		1-866-SAFE-NYS
Identity Theft	FTC Hotline	1-877-IDTHEFT

{http://www.ftc.gov/bcp/edu/microsites/idtheft//index.html}

On-Campus Emergencies:
The Office of the University Police, located on the first floor, should always be notified first for on-campus emergencies in order to facilitate proper and prompt response to such emergencies. Moreover, many situations can be resolved by University Police Officers.

Useful Resources:

Problem	Contact	Telephone#
Accident/Injury	University Police	5555
Emergency (Medical)	University Police	5555
Safety issue	University Police	5555
Information	University Police	5566
Chemical spill	Env. Health & Safety	5581
Illness	Nurses Station	4091
Counseling	Social Services	4040
	Student Affairs	5500
	Human Resources	5880
Title IX Coordinator	Doug Schading	5882